PLEASE DISREGARD IF YOU HAVE APPLIED FOR AND WILL RECEIVE FINANCIAL AID

LAWFUL PRESENCE VERIFICATION FORM

Please note – this does not affect your admission to Georgia Southern University; this only affects your tuition rate.

In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or re-admission to Georgia Southern University for Fall 2011 or any academic semester thereafter are required to provide validation of lawful presence in the United States in order to receive in-state tuition.

At this time, we do not have documentation on file to verify your lawful presence in the United States. Because of this, we need more information before we can award you in-state tuition or out-of-state fee waiver. Please complete this form, include clear and legible photocopies of applicable materials (note that some require you provide a certified original), and return this signed form along with the document you are submitting to validate lawful presence to the Records Area (Office of Registrar) by faxing to (912) 478-1448 or emailing regrecords@georgiasouthern.edu (NOTE: All certified U.S. birth certificates and Military ID Cards must be presented in person. Do NOT fax or email)

If our office does not receive the documents by the first day of class, you may be subject to out-of-state/country fees. Thank you for your prompt attention to this matter. You need to only submit ONE of the following and it can be emailed to regrecords@georgiasouthern.edu along with this completed form.

DOMESTIC STUDENTS:  
( ) A current ID or drivers’ license issued by the State of Georgia after January 1, 2008  
( ) A certified U.S. birth certificate showing that the student was born in the U.S. or a U.S. Territory  
   A photo copy is not acceptable. You may obtain a certified copy through the Health Department in the county in which the student was born. (MUST BE PRESENTED IN PERSON)  
( ) A U.S. Certificate of Birth Abroad issued by the department of state or a Consular Report of Birth Abroad.  
( ) A U.S. Certificate of Naturalization or Certificate of Citizenship  
( ) A current U.S. Passport  
( ) A current Military ID (only valid for military personnel, not their dependents) (MUST BE PRESENTED IN PERSON)  
( ) A current Permanent Resident Alien Card

INTERNATIONAL STUDENTS: Country of Origin: _________________________________  
( ) Visa type currently held  
( ) A current Permanent Resident Alien Card

If you have any questions, please contact the Office of Registrar (Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. EST) at 912-478-5948.

I certify that the above information is true to the best of my knowledge. I understand that omissions or misrepresentations will automatically invalidate consideration and/or acceptance to, or continuation at Georgia Southern University.

Eagle ID ___________________________  

Date ___________________________

Print Name ___________________________  

Signature ___________________________

Revised May, 2017