College of Education
Clinical Associates Meeting
Minutes

November 9, 2009 – 3:30- 5:00
November 16, 2009 – 4:00-5:30

Attendees November 9:  Missy Akins, Carole Counts, Kitty Crawford, Jincy Fordham, Pam Goodman, Joyce Jamerson, Elaine Lewis, Paula McCormick, Beverly McKinney, Elizabeth Moxley, Cindy Oliver, Pat Parsons, Gilda Rackley, Michelle Reidel, Judi Robbins, Marti Schriver, Ginny Smith, Sylvia Tremble, Julie Vaughn, Cindy Ware

Attendees March 13th:  Melissa Bazemore, Kitty Crawford, Paige Dickey, Virginia Everett, Shannon Heard, Terri Johnson, Elizabeth Lamb, Beverly McKinney, Nancy Moseley, Christie Page, Pat Parsons, Nora Quill, Michelle Reidel, Marti Schriver, Becky Truluck

Field Experience Reports – Brief discussion on Fall 2008, Spring 2009 and Fall 2009 field placements. There were over 1800 documented placements for 2008/2009 academic year.

Teacher Candidate Interventions – The Field Experience Policy handout was discussed as well as the steps for teacher candidate interventions. Intervention documents were given out as handouts and discussed individually: Performance Agreement (Form A), Probationary Status (Form B), and Failure to Complete Student Teaching. Clinical Associates (CA’s) expressed concern over not receiving advance notification of interventions and were assured that in the future every effort would be made to make sure they are notified in advance. Documentation of any problems or concerns with teacher candidates was stressed.

Task Stream – Concerns were expressed by clinical associates on the use of TaskStream. Many would like to go back to paper and pencil evaluations of PPB students.

Field Experience Updates:
• Criminal Background Checks have been in place for 3 semesters. In future, the system will only report convictions for teacher candidates. No placements will be made for teacher candidates with felony convictions. If Pat contacts schools concerning placing a teacher candidate with negative findings, she will verify that the teacher candidate meets the school system’s background check policy.
• Clinical Associate Evaluations were included in the CA’s packet. If no evaluation, then none were turned in by university supervisors.
• Partnerships & Partner Schools signs are being delivered by Pat.
• Spring 2010 Student Teacher Requests have all been sent to schools.
• Stipends for fall 2009 should be in November paychecks.

Meeting ended with clinical associates meeting with program coordinators to discuss program specific topics.