

Frequently Asked Questions

M.Ed. Higher Education Administration

Georgia Southern University

- 1. What programs are available as part of the Higher Education Administration Program?** Students have the opportunity to receive a Master's Degree (MEd) or a specialist degree (EdS) in Higher Education Administration. Georgia Southern University also offers a doctoral degree (EdD) in Educational Leadership with a focus in Higher Education Administration under the Department of Leadership, Technology, and Human Development.
- 2. What is the cost of tuition?** Instate tuition is \$235 per credit hour or \$2820 for full-time enrollment while out of State tuition is \$864 per credit hour or \$10,368 for full-time enrollment.
- 3. What additional fees are required?** All Georgia Southern University students are required to pay a \$100 technology fee and a \$100 Institution fee. Students enrolling in more than three credit hours are also required to pay additional fees up to \$522.
- 4. What courses will I be required to take?** Students in the Master's program are required to complete 36 hours of course work. A list of required and recommended courses is included below and can also be found in the [Program of Study](#).
- 5. Where can I get a description of the courses being offered?** A description of the courses being offered can be found by clicking the following link. The document provides a detailed list of the course and what to expect from each one [AY 2008-2009](#).
- 6. When and where are most of the classes taken?** All classes with the exception of the practicum course can be taken online. The practicum may be performed at an institution of the students choosing thus allowing for a student to take all coursework fully at a distance. However, students can elect to take some courses on campus. Students should check the [course rotation](#) to determine when courses will be available.

- 7. What jobs are available to individuals with advanced degrees in higher education administration?** Numerous jobs are available in various fields with advanced degrees in higher education administration. Most people find entry level jobs in Admissions, Financial Aid, Student Activities, Greek Life, Career Services, TRIO Programs, Testing, Leadership Services, and etc. There are various opportunities when it comes to working in higher education administration.
- 8. What kind of financial assistance is available to students within the program?** There are financial aid opportunities available. Please click the link below for a list of opportunities available to the college of education <http://coe.georgiasouthern.edu/coegradscholarships.html>. Students who are admitted under the regular admission status (not provisional students) also have the opportunity to apply for graduate assistantships. Information about these positions can be found at <http://cogs.georgiasouthern.edu/graduateassistantships.html>. There are also financial aid opportunities listed on the website of the department of [financial aid](#).
- 9. How does the advisement process work?** Student wishing to enter the Master's Degree Program (MEd) for Higher Education Administration will be advised primarily by the program director. The program director will work diligently to make sure that students are aligned with the program of study. Answers to many questions can also be found by visiting the College of Education's website at <http://coe.georgiasouthern.edu/>. Specific questions about your particular course of study should be directed to Dr Marina (bmarina@georgiasouthern.edu).
- 10. Explain the admissions process.**

Admission Requirements

Regular:

1. Complete requirements for a Bachelor's degree from a regionally accredited institution.
2. Present a cumulative 2.50 (4.0 scale) grade point average or higher on all undergraduate and graduate work combined.
3. Present official report of scores on the Miller Analogies Test (MAT) (<http://www.MillerAnalogies.com>) or the verbal, quantitative and analytical writing sections of the Graduate Records Examination (GRE) (<http://www.ets.org/gre>).

4. Submit a personal statement of purpose, not to exceed 250 words, that identifies the applicant's reasons for pursuing graduate study and how admission into the program relates to the applicant's professional aspirations.
5. Submit a completed "Disclosure and Affirmation Form" that addresses misconduct disclosure, criminal background check, the Code of Ethics for Educators, and tort liability insurance. These forms may be found in the graduate admissions form or at <http://coe.georgiasouthern.edu/disclosure/index.html>.

Deadlines for applications:

| For admission to: | Priority Deadline/Final Deadline |
|-------------------|----------------------------------|
| Fall 2009 | Mar.1/July 1 |
| Spring 2010 | Oct. 1/Nov. 15 |
| Summer 2010 | May 1 FINAL |

Provisional

Applicants may be approved for provisional admission based on the quality of the admission material presented. Provisional students must earn grades of "B" or higher in their first nine (9) hours of course work after admission and meet any other stipulations outlined by the department to be converted to regular status

Non-Degree Seeking

According to the College of Graduate Studies, students may apply as Non-Degree Limited students if they will have all application materials except test scores submitted by the application deadline. Enrollment in the Non-Degree Limited category is limited to a maximum of nine semester hours of credit in graduate courses. You may apply to a degree program at any time after your scores are submitted by contacting the Office of Graduate Admissions. Upon the advisor's recommendation, non-degree courses may be included in the graduate degree program of study if you are reclassified as a degree student. However, it is important to note that Non-Degree students are NOT eligible for Graduate Assistantship positions or financial aid. In addition, if you are an international student you are not eligible for admissions as a Non-Degree seeking student. For additional application status information, please view the Admissions section of the College of Graduate Studies website at

http://cogs.georgiasouthern.edu/future_students/prospectivestudents.htm

Other Information about the Program

- All students will be required to complete the practicum as a part of the graduation requirements. Practicum work gives students the chance to actual work within higher education administration to see how the field operates on a day-to-day basis. Students normally choose a department that reflects their interests, contact their department to express interests, and then see what opportunities are available. The practicum consists of 100 hours of work in the field of interest. This experience is taken in the last term of study and acts as a culmination of the student's learning experience.
- Students will also be required to complete the program portfolio which is a cumulative reflection and collection of different assignments completed throughout the program. Students will be expected to submit this portfolio to the program director during the practicum course. The portfolio will include an introduction, reflections, samples of work from each course, and other assignments relating to the student's learning experiences.
- An updated program of study form can be found that lists all the required course work at http://coe.georgiasouthern.edu/lthd/pdfs/POS_MED_HiEd.pdf. Students should also visit the College of Graduate Studies website (<http://cogs.georgiasouthern.edu/download/forms/enrolledstudentforms/MastersPOS.pdf>)

Higher Education Administration Courses

PROFESSIONAL EDUCATION CORE (9 Hours)

| | | | |
|------|------|-----------------------------------|-----------|
| EDUF | 7130 | Learning Theories and Application | 3 credits |
| EDUR | 7130 | Educational Research | 3 credits |
| ITEC | 7430 | Instructional Design | 3 credits |

HIGHER EDUCATION ADMINISTRATION CORE (18Hours)

| | | | |
|------|------|---------------------------------|-----------|
| COUN | 7132 | Contemporary College Student | 3 credits |
| EDLD | 7430 | American Higher Education | 3 credits |
| EDLD | 7431 | Higher Education Administration | 3 credits |
| EDLD | 7432 | History of American Education | 3 credits |
| EDLD | 8431 | Higher Education Law | 3 credits |
| EDLD | 8735 | Higher Education Practicum | 3 credits |

SPECIALIZED CONTENT COURSES (Select 3 courses)

| | | | |
|------|------|---|-----------|
| EDLD | 8135 | Educational Planning | 3 credits |
| EDLD | 8432 | Higher Education Finance | 3 credits |
| EDLD | 8433 | Higher Education Governance | 3 credits |
| EDLD | 8435 | Higher Education Policy | 3 credits |
| EDLD | 8436 | Grants Development | 3 credits |
| EDLD | 8439 | Politics in Higher Education | 3 credits |
| EDLD | 8434 | The Community College | 3 credits |
| COUN | 7131 | Services in Higher Education | 3 credits |
| COUN | 7133 | Admin & Leadership in Higher Ed. Student Services | 3 credits |
| COUN | 7134 | Ethical & Professional Issues in Student Services | 3 credits |
| EDUF | 7235 | Multicultural Education | 3 credits |