Partnership Council
Georgia Southern University College of Education
Meeting NOTES
February 11th, 2015
1:00-3:00 pm in COE 2148

Tracy Linderholm, Alma Stevenson, Melony Allen, Kymberly Drawdy, David Langley, Glenn Smith, Marlynn Griffin, Martha Schriver, Michelle Reidel, Alisa Leckie, Kellie Penix, Bruce Field, Ashleigh Wright, Whit Meyers, Kelly Spence, Catherina Howarter, Pat Parsons, Deborah Thomas, Christine Draper

Not able to Attend: Jason LaFrance, Laura Stambaugh, Marcela Ruiz-Fuenes, Jim Thompson, CaDeisha Cooper, Natalie Powell

1. SE GA P-20 Collaborative Updates
   Bruce, Pat, Whit, Deborah, Kymberly, and Christine all attended the collaborative. There was opportunity for partners to learn about the purpose of partnerships. Bruce presented information on what formalized partnerships and PDS networks can look like/consist of and small groups began discussions on the essentials of partnerships and what our next steps might be.

2. Fund Update-Approved: Heather Scott, $XXX (No funds needed at this time), Melony Allen-$500; Katie Brkich- $441.24; Elizabeth Moxley-$799.24; Sylvia Tremble $635
   Current Balance: $9,500

3. Discussion: Proposed sub-committee for funding
   The Council discussed the possibility of creating a sub-committee for funding. After much discussion it was decided that we will keep the large format but that we will instead designate a set time deadline each semester for funding requests to be turned in and that a designated portion of the budget will be allocated for both funding windows. These new guidelines/procedures will be detailed in the Partnership Council Funding Request document which will be uploaded to our website. Additionally Christine will look into establishing a Foundation Account for Partnership Council.

4. New Requests-SCCPSS Partnership, Photography and Media Literacy Project (PMLP), Exploratory Latin Club
   Representatives requesting partnership funds presented their information and were present for the group to ask questions. The council voted to approve the following projects for the stated amount:
   SCCPSS Partnership $1530 **Unable to fund catered lunch or the plaque due to purchasing guidelines.
   Photography and Media Literacy Project (PMLP) $480
   Exploratory Latin Club $520
Deborah Thomas had to determine eligibility for obtaining some of the instructional materials and it was found that funds could be used to purchase the said materials. Letters of Congratulations were sent to the requestors that stipulated funding arrangements and details.

5. Small group updates:
   *Definition/Statement/Goals* Continuing to refine and define our work
   *Partner-needs Assessment* Assessment is created/updated, permission must be obtained from local districts for sending this out to our partners (Bulloch, Screven, Effingham, Candler, and Evans Counties)
   *Unit-wide Plan/Support Structure* Updates to materials and items for obtaining more information/support on partnership work. Schools will be notified about access to these materials and forms in the forthcoming Partnership Newsletter this March.
   *Teaching on-site Protocol* MOU's are being created to include information about the possibility of teaching on-site courses. Faculty will need to ensure that program materials include information and language about this option as well.
   **All updated documents should be sent to Christine for uploading-Chris will work with Lisa Wilson to upload these to our website**

6. Formalized Partnership Activities Conversation- This Spring
   Discussion centered around scheduling district specific conversations for understanding enhancing current partnerships and what these formalized relationships mean and can look like for participants. Whit mentioned that we need to make certain we have the “right” people at the table for these preliminary conversations. This may include superintendents, principals, curriculum directors, clinical associates, RESA and community partners interested in supporting formalized partnerships.

7. Small Groups- “Looking back and Looking Forward” **What have we accomplished? What do we want to accomplish? Support needed/contacts?? What are the mandates that must be addressed? What structures do we want to follow? -Down the road-How will we assess our work?? *CAEP/PSC Requirements
   **Unfortunately due to other discussions running late, the council was unable to participate in this small group activity. Christine collected the materials and this activity will be a major focus of the upcoming Partnership Council agenda.

8. Partner Support- What support is needed for induction at your school/district level? *Share this information at the April meeting
   P-12 Council members should start to have conversations with administration at both the school and district level. Please bring back any information in regards to this topic for the next meeting in April.

9. Newsletter- Partnership activity information due to Christine by Feb. 27th
Please send ANY partnership activities to Christine Draper by the end of February. The 1st bi-annual newsletter will be sent to stakeholders in March. We need to celebrate the hard and engaging work being undertaken with partnerships.

10. Discussion on Future meeting: April 29th-Move to Mattie Lively Elementary from 3:00-4:30?? The Council voted to move 1 meeting each semester to one of our partner schools. The next meeting will take place at Mattie Lively Elementary on April 29th from 3-4:30. Partner schools interested in hosting future meetings should contact Christine Draper.