Partnership Council  
Georgia Southern University College of Education  
Meeting Agenda  
September 17th, 2014

Attending:
Tracy Linderholm, Alma Stevenson, Deborah Thomas, Jason LaFrance, Kitty Crawford, Kymberly Drawdy, Laura Stambaugh, David Langley, Marlynn Griffin, Martha Schriver, Michelle Reidel, Alisa Leckie, Marcela Ruiz-Fuens, Kellie Penix, Glenn Smith, Jim Thompson, CaDeisha Cooper, Natalie Powell, Bruce Field, Ashleigh Wright, Trudy Sharpe (Representing White Meyers), Christine Draper

Not Attending: Pat Parsons, Monica Lanier

1. Introduction of members  
   • All members introduced themselves and their respective positions.

2. New rules/mandates (PSC, CAEP, Blue Ribbon Panel)  
   • Discussion based on new state and accreditation mandates that will work to frame the work of the partnership council. It was noted that when completing small group work that these rules and mandates should be used as a focus for the tasks.

3. Updated Partnership Council charge  
   • To understand the work of the council, Deborah Thomas and Martha Schriver provided information of the history of partnership work in the College of Education. Bruce Field provided a history of Professional Development Schools and what this designation means.
   • Council approved the updates to the original charge. Changes made included adding the new Partnership Coordinator role as well as changing the membership from 8 P-12 members to 12. *In order to ensure representation from all programs, please send nominations of new P-12 individuals to invite to the committee to Christine Draper no later than October 1st.*

4. Summary of adhoc committee’s white paper  
   • The faculty needs white paper was disseminated to the committee before the meeting. Christine summarized the findings and noted top areas faculty interest included: research, professional development, and teaching on-site courses. The data indicate a need to strengthen and improve our partnerships.
   • Next immediate steps include:
     1. creating a partner-needs assessment (small group team) which will be compared to faculty survey data.
     2. defining what we mean by partnerships/providing examples of current or future partnership work (small group team)
     3. creating a unit-wide plan/support structure (small group team)
     4. developing teaching on-site protocol (small group team)

5. Report: Transforming Educator Preparation Conference (Atlanta)  
   • A team of 17 university faculty/administration and P-12 partners attended the TEP Conference in Atlanta. This resulted from a $10,000 grant that works to develop the
definitions/descriptions of learner-ready teachers and school-ready leaders. The four main strategies of this grant include:

1. Defining & describing competencies for PK-12 school-ready leader and learner-ready teacher
2. Formalizing collaboration between P-12 partners and the EPP to further professional growth of preservice and inservice teachers and leaders.
3. Examining field models of preparing teachers & leaders.
4. Identifying the professional needs of current and future principals and APs based on their feedback; Identifying preparation models that could meet those needs in order to ensure that each possesses the leadership competencies to become a school ready K-12 leader

**Several of the tasks related to this grant will be undertaken by small group work in the Partnership Council including developing and administering a partner needs assessment and providing local schools and administrators with learner-ready teaching descriptors.**

6. **Partnership Goals/Timeline**
   - The Council looked at the preliminary plan that was created by the original ad hoc Partnership Committee. Several of the goals have been met and several will be begun through the work of the Partnership Council small group efforts. The council was reminded that this timeline can be modified and changed as the group sees fit.

7. **Proposed Funding for 2014-2015**
   - The Partnership Council has two fund sources for this year. 1. The TEP Grant ($10,000) but this money is earmarked for specific projects and initiatives. 2. The Undergraduate Teacher Education office has set aside $15,000 for partnership initiatives. It was noted that these funds should directly benefit and support our partners.

8. **Fund Request- Writing Professional Development Opportunity**
   - Michelle Reidel requested a $500 deposit to book writing teacher Penny Kittle for a professional development workshop for partners, university preservice teachers, and faculty in Spring 2016 (official date TBA). In order to secure a date the funds were needed at this time. The committee voted to approve this request and Heather Scott (along with the Partnership Coordinator) will work to secure schools to participate in the event.

9. **Georgia Regional Partnerships Collaborative Meeting: Oct. 2nd Armstrong University**
   - Partnership Council members are encouraged to attend the collaborative meeting from 8:15-11:30 in Savannah on October 2nd. **Registration closes at 5:00 pm September 19th.** Please register at the following link: [http://www.ciclt.net/sn/events/e_signup.aspx?ClientCode=gapsc&E_ID=500525&RegType=ATT](http://www.ciclt.net/sn/events/e_signup.aspx?ClientCode=gapsc&E_ID=500525&RegType=ATT)

10. **Identify Directors and Small Group Teams:**
    - The council selected topics of interest for small group tasks (members posted below). Groups will need to present their materials to the next meeting on November 12th. **Please let Christine Draper know the name of the director for the group.** This will enable her to share any needed resources or items of interest with the small groups on a regular basis.
Small Group Teams:
*Definition/Statement/Goals-What We Mean by Partnership (to frame the domain of our work) and examples of different types of activities to clarify (review of what is taking place)
Michelle Reidel
Jason LaFrance
Trudy Sharpe/Whit Myers
Martha Schriver
CaDeisha Cooper
Bruce Field

*Partner-needs Assessment
Laura Stambaugh/David Langley
Marlynn Griffin
Kellie Penix
Ashleigh Wright
Natalie Powell
Pat Parsons

*Unit-wide Plan/Support Structure
**Deborah Thomas (Director)
Macela Ruiz-Fuenes
Tracy Linderholm
Christine Draper
Monica Lanier

*Teaching on-site Protocol
Glenn Smith
Alisa Leckie
Kymberly Drawdy
Alma Stevenson
Pat Parsons
Kitty Crawford
Jim Thompson

Our next meeting will take place on **November 12th from 1:00-3:00 in COE 2148.** (This is located in the classroom building rather than the administration building). Christine Draper will mail out parking permits 1 week prior to those individuals attending from off campus. If you did not request a pass previously, please send her your school address to ensure delivery of your pass in a timely manner.

Thank you for your support of partnerships—it takes all of us working together to make a difference in our schools and university!!