

Ad Hoc Committee on Assessment

August 30, 2007

10:00-11:30 am COE 1103F

MINUTES

Members present: Maggie LaMontagne, Kent Rittschof (chair), Lisa Schulz, Randy Carlson, Stephanie Kenney, Kymberly Harris, Delores Liston, Chris Thompson; Ex-Officio: Donna Colson and Jennie Rakestraw

1. Minutes from prior meeting: minutes from April 20 were reviewed and accepted
2. Graduate Dispositions Rubric: This draft document needs to have this committee's review. There was a lot of discussion about this document and how it tied to the COE Conceptual Framework vs. the GA Framework for Teaching.

A subcommittee was suggested by Maggie, but Kent feels the whole committee should focus their attention on this document as we are the representatives from our various departments and units. Since this document was a piece in response to NCATE, we need to review the work and improve the graduate rubric. This piece will be a key assessment for all graduate students in the COE and will be used for unit assessment. It needs to be well constructed to inform the programs on how things are going, but must also move up to the unit level for further evaluation and possible unit improvement. All agreed the document needs to be worked on.

Sharing with the programs needs to occur to strengthen the rubrics in all programs. This needs to be conducted faculty to faculty. Kent shared some information from the *Learner Centered Assessment* by Huba as a means of encouraging committee members to share materials they have with the assessment committee in areas such a rubric development/revision. Explaining many details would need to be worked out before sharing could begin across the programs. Jennie agreed that review of how rubrics were being scored would need to be addressed (moving away from average scores.)

Kent suggested that each member should review the document and record changes on how it could be better. The next meeting will focus on this document.

3. Role of the Committee: During the discussion of the graduate dispositions rubric the role of the committee was brought up numerous times. Four items were discussed as work for this academic year: a.) Fairness, Accuracy, Bias Policy; b.) Review of the Unit Assessment – is it working?; c.) Undergraduate data collection and reporting (small but significant); d.) Graduate Dispositions Rubric; and e.) policy on the ongoing implications on how we proceed.
4. Ad-hoc to Standing Committee: Kymberly and Delores brought up the fact that the COE already has a committee Accreditation/External Relations. Discussion occurred about the role of that committee. Stephanie suggested that a few faculty members from this Ad-hoc committee plan to go to the next FEC Meeting (Sept. 13) to begin discussions on the roles that this Ad-hoc committee and the Accreditation/External Relations have and allow for exploration of how this might all tie in together.

The meeting adjourned at 11:30 am.

Respectfully submitted: Chris Thompson