

After meeting notes for COE Research Committee Meeting

April 16, 2008

3:30 - 4:30 pm

I. Update on Action items from the 3-12-08 meeting

A. Revised COE research statement - everyone reviewed the research statement and described that we are ready to proceed moving the document further to place on the web.

B. Admin team presentation and FEC agenda item of research statement – Meca met with the Admin team on April 3rd to discuss the COE research statement. According to Jennie, the admin team members described the research statement as SOLID and represented the college well.

FEC will not have a meeting in April or May. Meca talked with Michael Moore (COE faculty senate representative) to secure a place on the agenda for the April meeting. Michael shared that the FEC generally does not have a meeting in April but will keep the request in mind if it is decided to have a meeting for the month.

II. Request for Proposals (RFP's) for College

A. Review applications for 2007-2008; 2008-2009 –

The group reviewed the RFP document (see other attach document) and made comments for changes to language for feedback to the grant applicants.

B. Decisions for deadline of RFP, dispersing funds, and adding preferences for adding student research assistants.

Discussion on deadline for RFP was considered. An announcement for the RFP will be emailed throughout the college before May 9th. The group feels that having the deadline for the completed application would be best at the beginning of the Fall semester, for example, August 25th.

This is the week after classes have started, professors usually have posted all syllabi and may have a more time to concentrate on finalizing the document to submit. Our goal would be to have a decision by the beginning of November and send feedback to all applicants by November 17th. Please forward your comments and other feedback concerning these deadline decisions to Meca.

III. Next Meeting Dates 3:30-4:30 in room 1100J

A. May 7 – Please forward your vote to meeting next month to discuss concerns with the RFP document. Meca will tally the votes and email the group of the majority decision to make this meeting happen.