

**Technology Committee Minutes**  
**December 4, 2007**  
**9:00 a.m.**

**Members Present:** Creighton Alexander, T&L; Sharon Brooks, LTHD; Elizabeth Downs, LTHD; Elizabeth Edwards, CFR; Kent Rittschof, CFR, TC Chair; Beverly Strauser, T&L; Ex-Officio Members: Donna Colson

- (1) Dean Chance spoke to the committee about several topics related to technology planning in the COE:
- Med Ed Leadership – need for observation and communications technologies.
  - UT Austin visit by Admin to see their technology.
  - Laptop Initiative will take awhile.
  - The use of video technologies for observations.
  - Her plan for a Faculty Development center using the Centennial room on the second floor as a designated space where faculty could drop in for orientation and training as needed. It is a model that works well at other places such as UT Austin.
  - Apple computer is willing to share what they have relative to instructional technologies.
  - Podcasting and iUniversity could be investigated.
  - Trip to Univ. of South Florida next semester and her hope that Tech Committee members might participate.

Issues about use of video, permissions for camera use, and Apple Technologies were discussed by the committee. It was noted by Robby Ambler that Apple Technologies are typically twice as expensive as other systems so the features needed to be highlighted relative to purchases.

- (2) Robbie Ambler from Emerging Technologies gave a presentation on Wimba's Live Classroom system that GSU has a site license for. He answered many questions from the committee. It integrates with WebCT but can be used alone and for meetings. He will share results of survey of instructors when they conduct it in January.

Podcasting workshops will be available again in January. He noted that the USG Podcasting service makes iUniversity unnecessary for us. His group plans to explore the use of Second life for Teaching (which is noted in our virtual classroom component of the Technology Plan). He recommends the use of OpenOffice for students as a free alternative to MS programs.

- (3) The minutes from the last meeting were revised and accepted.

- (4) The committee discussed the next step for procedures. Kent volunteered to take what was in the minutes and convert to a procedures document. When the text of this is approved by the committee it will be broken up and hyperlinked for the Tech Committee web site.

- (5) It was agreed that the committee would begin to develop the 2008 Technology Plan starting in January. This plan would focus on steps needed to pursue initiatives in place (Smart classrooms/mounted projectors, faculty development, virtual classrooms) as well as any other initiatives deemed worthy (possibly the use of Podcasting applications, for example).

- (3) The next meeting date was set for January 22, 2008 at 10am. The meeting adjourned at 10:40.