

Georgia Southern University COE Technology Committee
September 30, 2009 Meeting Minutes

In attendance:

JuliAnna Avila, Patty Beblowski, Scott Beck, Dan Chapman, Beth Downs, Chuck Hodges, and Michelle Rivera

Absent: Christine Draper

Dan Chapman, Committee Chair, called the meeting to order and distributed the minutes of the September 9, 2009 meeting. Beth Downs moved that the minutes be approved. Chuck Hodges seconded the motion. The minutes were approved.

Groupwise on personal Blackberries

The committee discussed the cost and issues associated with University Groupwise access on personally owned Blackberry devices at the request of a COE colleague. Currently, there is a \$70 fee for a seat (license) on the campus Blackberry server and a \$25 annual fee for maintenance for personally owned Blackberry devices. The fees are in place for licensing and maintenance. University administrators with Blackberry access to Groupwise are using University owned Blackberries or are paying for the service personally.

Individual faculty members may be able to make a case to have their Department pay for Blackberry access. Appeals for this should start with your department head.

It was noted that certain Groupwise services can be accessed with Blackberries (and other mobile devices) via standard mobile Internet access. However, users accessing Groupwise like this should take caution, as there is no back up of Groupwise data. If, for example, you erase all of your meetings, they are lost.

The committee recognized benefits of paying the fees for access to the campus Blackberry server are push email and IT support.

The committee recognized that a disadvantage of paying the fees is push email.

2009 Student Technology Fee Allocation

Michelle summarized important items from the September 29 meeting and Q & A session with VP Steve Burrell regarding the student technology fee process.

This year anyone with a University Novell account will be able to submit a proposal. Once a proposal is submitted it cannot be edited or retracted. The person submitting the proposal is notified if the proposal is funded. It is the feeling of the committee that Deans and Department Heads should also be notified of funded proposals.

The Technology Committee will encourage COE faculty to submit proposals via the Student Technology Fee Committee website by the 21st of October to allow ample time for the committee to prioritize and consolidate requests for the COE Dean.

University terminology regarding the available technology in classrooms has changed. The previous terminology of "Level 1", "Level 2", and "Level 3" rooms is being abandoned and replaced with only two levels, "Basic Smart Classroom" and "Advanced Smart Classroom". It is not clear if all existing "Level 1" rooms will be automatically upgraded to the new lowest level, "Basic Smart Classroom".

A lengthy discussion took place about technology priorities for COE classrooms. It was decided that information regarding usage of COE classrooms by COE classes will be requested from Marie Hooks and Pam Deal. Also, Michelle will create an online survey for COE faculty to gather information for the committee regarding COE technology wants and needs.

Michelle plans to submit requests for Student Technology Fee funds for new printers for the IRC and new computers for room 2165 to replace 5 to 6 year old computers.

The committee will meet asynchronously the week of October 26 to prioritize COE requests for Student Technology Fee funds. An asynchronous format for this task is necessary due to professional travel of several committee members.

Miscellaneous

Beth asked if there is any campus mechanism that provides departments and programs assistance with web page maintenance and/or redesign. Patty will research possibilities and report back to the committee.

Michelle announced the creation of an IRC Committee to assist with the elimination of unused print materials and other items with the goal of repurposing unused IRC space housing these materials for study space and computer workspace.

Patty mentioned that EndNote bibliography and reference management software has been purchased for use by University faculty, staff, and students. It should be available for download soon in the same way that Norton Antivirus software can be accessed. The Library has also requested funding for a similar web-based service, RefWorks. The need for two similar products was not clear to the committee.

The next regular meeting of the Technology Committee is October 21 at 1 PM.