Pre-Service Certification

Who needs a Pre-Service Certificate?
- All teacher education candidates (BSEd and MAT) who have been officially accepted into their program, except those listed in the next question.

Who should not apply for a Pre-Service Certificate?
- Any student taking pre-requisite courses – those prior to being admitted to a teacher education program, those in core or Area F courses.
- Candidates enrolled in a Master’s degree or certification only program who have already obtained an Induction Certificate (Pathway 4).
- Candidates who hold any type of professional certificate or permit in the state of Georgia would not need a Pre-Service Certificate. An exception to this is those who hold a Paraprofessional Certificate or a Certificate of Eligibility will need to obtain the Pre-Service Certificate.

How do you apply for a Pre-Service Certificate?
- BSEd candidates will be notified during the Area F Pre-Professional Block of the steps listed below during the Pre-Professional Block Orientation held at the very beginning of the fall and spring semesters.
- Returning candidates will be advised of these steps upon being readmitted and meeting for advisement.
- MAT candidates will be notified once admitted to the program.

Pre-Service Requirements
- Must obtain an overall GPA 2.5

- Pass or exempt the GACE (Georgia Assessment for the Certification of Educators) Program Admission Assessment. You can exempt in one of the following ways:
  - SAT scores – a combined minimum of 1000 or better (Critical Reading + Math) or (Evidence-based Reading/Writing and Math) or after July 1, 2019 the combined minimum score is 1080 or better on Evidence-based Reading/Writing and Math
  - ACT scores – a combined minimum of 43 or better (English + Math)
  - GRE scores – a combined minimum of 1030 or better (prior to fall 2011) or 297 or better (fall 2011 to present) (verbal + quantitative)

If you are exempt please tell your advisor. Your advisor will check for your scores if we have them we will report them to the Georgia Professional Standards Commission (GAPSC). If we do not have the scores you will be required to obtain them for proof.

- Complete the GACE Educator Assessment (test code 360). Please note that once you have completed this assessment it will take approximately 10 days for the results to post at the PSC.

- Claim Georgia Southern University as your program provider through your MyPSC account.
Download the Pre-Service paperwork packet:

- Complete the application, be sure everything is completed and all of the questions are answered, by completely filling in the Yes or No answers – READ EACH OF THESE CAREFULLY AND ANSWER HONESTLY.
- Complete the verification of lawful presence. Be sure to only check or initial one of the choices. Do not sign this form until you are in front of the notary public. Remind the notary to sign the form and stamp it clearly. The GAPSC will reject this form if the dates are not legible or expired. The item you are using to verify your legal presence must come from the list, you may not use your GS ID. Also you must include a copy of the document that you are presenting and include it with your packet.

HAVE YOU SIGNED AND DATED EVERYTHING? HAVE YOU ANSWERED ALL THE QUESTIONS? DID YOU USE BLUE OR BLACK INK?

☐ STEP 6
Once you have completed the entire packet please bring these items to University Hall, Rm. 250B. OR send it to the mailing address below. You may scan or email the packet to me at amills@georgiasouthern.edu however, I will not accept phone snap shot copies.

Angela Mills-Fleming, Certification Officer
Georgia Southern University-Armstrong Campus
College of Education
11935 Abercorn Street
Savannah, GA  31419