Pre-Service Certification Process

Who needs a Pre-Service Certificate?

- Any candidate (baccalureate, master's degree or certification- only) who has been admitted to one of the initial Teacher Education Preparation programs.

Who should not apply for a Pre-Service Certificate?

- Any future candidate who is taking pre-requisite courses in core or courses in Area F.
- Any candidate who holds an Non-renewable, Induction Certificate or a Waiver.
- Any candidate who holds any type of Professional, or Permit certificate
- Any candidate who is enrolled in a Service or Leadership program

How do you apply for a Pre-Service Certificate?

- During the Pre-Professional Orientation at the beginning of the fall and spring semesters.
- Any candidate who returns will be advised of the pre-service requirement at re-admittance and at advisement.
- Any master's degree seeking candidate will be notified during the Graduate Admission process and at graduate advisement.

Admission & Pre-Service Requirements

- Must obtain an overall GPA 2.5

- Pass or exempt the GACE (Georgia Assessment for the Certification of Educators) Program Admission Assessment. You may exempt in one of the following ways:
  - SAT scores – a combined minimum of 1000 or better (Critical Reading + Math) or (Evidence-based Reading/Writing and Math) or after July 1, 2019 the combined minimum score is 1080 or better on Evidence-based Reading/Writing and Math
  - ACT scores – a combined minimum of 43 or better (English + Math)
  - GRE scores – a combined minimum of 1030 or better (prior to fall 2011) or 297 or better (fall 2011 to present) (verbal + quantitative)

Please Note: If you are exempt, please inform your advisor. Your advisor will check and verify that your scores meet the PSC exemption requirement and attach them to your PSA packet. If your scores are not available you, the student must provide your official scores to your advisor.

Requirement to apply for Pre-Service Certificate

- Complete the GACE Educator Assessment (test code 360). Please note that once you have completed this assessment it will take approximately 10 days for the results to post at the PSC.

- Claim Georgia Southern University as your program provider through your MyPSC account.
Download the Pre-Service paperwork packet:
- Complete the application. Fill in all of the Yes or No answers – READ EACH OF THESE CAREFULLY AND ANSWER HONESTLY. Review the document to be sure you have answered ALL QUESTIONS.

- Complete the verification of lawful presence. Be sure to only check or initial one of the choices. Do not sign this form until you are in front of a notary public. Remind the notary to sign the form and stamp it clearly. The GAPSC will reject if the date is not legible or expired. The item you are using to verify your legal presence must come from the list, you may not use your GS ID. Also you must include a copy of the document with your packet.

HAVE YOU SIGNED AND DATED EVERYTHING? HAVE YOU ANSWERED ALL THE QUESTIONS? DID YOU USE BLUE OR BLACK INK?

Where to submit your Pre-Service packet?

☐ Once you have completed the entire Pre-service packet please deliver or email these items to:

- **Statesboro Campus**
  - COE Advising Office, rm 1107 or
  - Email to Lisa Leach at lmcnure@georgiasouthern.edu

- **Armstrong Campus**
  - University Hall, Rm. 250B or
  - Email to Angela Mills-Fleming at amills@georgiasouthern.edu