Clinical Practice Checklist

Important Facts About Student Teaching

- Clinical practice placements will be within a 70 mile service area of either campus of Georgia Southern University.
- Student teaching is 9 credit hours (off campus tuition).
- A student teaching fee of $275.00 is applied to tuition.
- An edTPA fee of $300.00 is applied to tuition.
- Expenses required for certification prior to or during student teaching:
  - Ethics 360 Assessment - $30.00
  - GACE Content Exam - $200.00 (Approximate)
  - Fall ST – must be passed by April 1; Spring ST – must be passed by November 1

Clinical Practice Credit Hour Policy

It is the policy of the College of Education that the teacher education candidates are limited to enrolling in a maximum of 12 semester hours during the clinical practice semester. Exceptions, while rare, never apply to methods courses or practicum. All methods and practice courses MUST be successfully completed PRIOR to student teaching. All teachers candidates must first receive the approval of the advisor, program director, chair of the department, and the Director/Coordinator of Field Experiences & Clinical Practice. This must be documented by completing the Request to Enroll in Courses during the Student Teaching Semester. Course exception: ESED 5235 Methods in ESOL and COED 3610 Honors.

Semester Prior to Clinical Practice

- Review the important dates for clinical practice. Note the deadline for the application submission. (Fall Student Teaching – 2nd Friday of February-February 15, 2019)
- https://coe.georgiasouthern.edu/student-teaching/
- Complete the application that applies to your situation, Student Teaching Application (http://tiny.cc/studentteaching) OR Year-Long Residency Application (http://tinyurl.com/year-longteachingapplication) prior to the deadline. It is recommended that candidates use Internet Explorer as the browser when completing the application. You will use your MyGeorgiaSouthern username and password. Respond to all prompts. Late applications WILL NOT be processed.
- SharePoints will provide a confirmation message when your application has been successfully submitted. Additional emails will be provided by SharePoints if information is missing in your application and when your application has been evaluated and approved.

NOTE: CLINICAL PRACTICE ASSIGNMENTS WILL BE POSTED ON THE INITIAL EDUCATOR PREPARATION AND ASSESSMENT WEBSITE (http://coe.georgiasouthern.edu/oute) ON THE FIRST DAY OF EXAMS. YOU WILL RECEIVE EMAIL NOTIFICATION WHEN PLACEMENTS ARE POSTED.

IF YOU HAVE A QUESTION ABOUT YOUR STUDENT TEACHING PLACEMENT, CONTACT THE OFFICE OF FIELD EXPERIENCES IMMEDIATELY (WITHIN 2 DAYS OF RECEIVING PLACEMENT) by emailing Ms. Loving at lloving@georgiasouthern.edu.
## Semester Break Before Clinical Practice

- Upon receipt of your clinical practice assignment, contact your clinical supervisor **immediately**. Your initiative in contacting your clinical supervisor demonstrates your eagerness to get started as well as your ability to act as a responsible professional.
- If appropriate, arrange a visit to the classroom.
- Print out and read the clinical practice placement letter found on the Initial Educator Preparation and Assessment website [http://coe.georgiasouthern.edu/oute/](http://coe.georgiasouthern.edu/oute/).
- Review the date and time for the Clinical Practice Orientation. Attendance is **MANDATORY**!
- Be aware of the required first day in the student teaching placement. Check with your clinical supervisor about arrival time.